

Start of Tenancy Checklist for Assured Shorthold Tenancies

I/We, _____
The Landlord/s Landlord's Agent

Of _____

Property Address

confirm that as of ___/___/20___ the following has been provided to the Tenant(s) at or prior to the outset of the tenancy:

| | Yes | N/A |
|---|-----|-----|
| A completed tenancy agreement has been signed by all parties. | | |
| A privacy notice detailing the data protection policies of the Landlord and/or the Agent. | | |
| A copy of the latest Gas Safety Certificate has been given to all tenants prior to their occupation of the property. | | |
| A copy of the latest Energy Performance Certificate has been given to all tenants. | | |
| Smoke alarms have been fitted on every floor. Confirmation has been provided that they have been checked and are in working order at the outset of the tenancy. | | |
| Confirmation that carbon monoxide alarms are fitted in every room with a solid fuel burning source. They have been checked and are in working order at the outset of the tenancy. | | |
| A copy of the latest Electrical Installation Condition Report has been provided to all tenants. | | |
| Confirmation that right to rent checks were performed for all occupiers before signing the tenancy and the landlord/agent retains a copy of that proof. | | |
| Evidence that the deposit has been protected in a government approved scheme if already paid. | | |
| A copy of the prescribed information for the deposit scheme has been provided to the tenant and anyone who has paid towards the deposit. | | |
| The latest version of 'How to rent: a checklist for renting in England' has been provided where the property is in England. | | |
| A completed check-in inventory and Schedule of Condition has been provided to the tenants. | | |

Landlord or Agent/s Signature/s _____

I/we the undersigned, confirm the above information to be true.

Tenant/s Name/s _____

Tenant/s Signature/s _____ Date ___/___/___